

**Millcreek Township Trustees
Organization/Regular Meeting Minutes
January 6, 2020**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 9:40 p.m. at the Millcreek Township Community Building for the 2020 organization meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, David Long and Joyce Beaver.

ATTENDEES: Ron Todd, Bill Lynch, Scott Brackenridge, Joni Orders, Jim Lawrenz, Rick Rodger, Sharon Robinson-Walls, J.R. Rausch, Thayne Gray – Union County Prosecutor’s Office and Chief Stewart – Jerome Township Fire Department.

Organization

Mr. Conroy asked for a motion to appoint a chairman for 2020.

- **Resolution #2002:** motion to appoint Mr. Conroy as chairman for 2020 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Conroy asked for a motion to appoint a vice chairman for 2020.

- **Resolution #2003:** motion to appoint Mr. Jordan as vice chairman for 2020 by Mr. Long, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Conroy asked for a motion to schedule the monthly trustee meeting.

- **Resolution #2004:** motion to schedule the monthly trustee meeting at the township community building on the first Monday of each month at 7:00 p.m. In the event of a holiday on a scheduled meeting date, the meeting will be held the Tuesday following the holiday by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Business

Mr. Conroy asked for a motion to approve the public hearing minutes on amending the Millcreek Township Zoning Resolution to include agritourism.

- **Resolution #2005:** motion to approve the public hearing minutes to amend the Millcreek Township Zoning Resolution to include agritourism by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Conroy asked for a motion to approve the end of year meeting minutes held on December 18, 2019.

- **Resolution #2006:** motion to approve the minutes of the December 18, 2019 end of year meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Conroy asked for a motion to appoint a representative to LUC.

- **Resolution #2007:** motion to appoint Mr. Todd as Millcreek Township’s representative to LUC for 2020 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Conroy asked for a motion to appoint a representative to the US 33 Corridor Committee for 2020.

- **Resolution #2008:** motion to appoint Mr. Conroy as Millcreek Township’s representative to the US 33 Corridor Committee for 2020 by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Conroy asked for a motion to appoint a representative to the Tax Incentive Review Committee.

- **Resolution #2009:** motion to appoint Mr. Conroy as Millcreek Township's representative to the Tax Incentive Review Committee for 2020 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Conroy asked for a motion to appoint a representative to the Union County Health Department.

- **Resolution #2010:** motion to appoint Mr. Jordan as Millcreek Township's representative to the Union County Health Department for 2020 Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Conroy asked for a motion to appoint a representative to the Union County Log Jam Committee.

- **Resolution #2011:** motion to appoint Mr. Jordan as Millcreek Township's representative to the Union County Log Jam Committee by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Conroy asked for a motion to appoint the fire prevention officer for 2020.

- **Resolution #2012:** motion to appoint Jerome Township Fireman, Dave Wilson, as the fire prevention officer for 2020 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Conroy asked for a motion to appoint a representative to the LUC Census Committee.

- **Resolution #2013:** motion to appoint Dave Long to the LUC Census Committee by Mr. Jordan, seconded by Mr. Conroy
- Motion unanimously approved.

Mr. Conroy asked for a motion to appoint a representative to the Trails and Greenways Committee.

- **Resolution #2014:** motion to appoint Mr. Jordan to the Trails and Greenways Committee by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Conroy asked for a motion to appoint a representative to the Housing Task Force.

- **Resolution #2015:** motion to appoint Mr. Long to the Housing Task Force by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Marysville Connector Pipeline Project

Columbia Gas of Ohio is proposing a pipeline project referred to as the Marysville Connector Pipeline which if approved will pass through portions of Millcreek Township.

- Mr. Gray provided some background information on the proposed pipeline project that will provide transmission of natural gas to the City of Marysville. The Millcreek Township trustees received a letter of notification on an update to Columbia Gas of Ohio, Inc.'s Letter of Notification filing at the Ohio Power Siting Board regarding the Marysville Connector Pipeline project.
- In order for Millcreek Township to have the opportunity to engage directly in discussions on the proposed pipeline, Mr. Gray advised the trustees to pass a resolution that would allow access to the discussion.
- **Resolution #2016:** motion approving intervention in the matter of Columbia Gas of Ohio's letter of notification for the Marysville Connector Pipeline project, before the Ohio Power Siting Board, Case No. 19-2148-GA-BLN on behalf of Millcreek Township, Union County, Ohio by Mr. Jordan, seconded by Mr. Long.
- Mr. Jordan yes, Mr. Long yes, and Mr. Conroy abstain.

Township Contracts

The trustees reviewed the contracts for cleaning the township building and mowing.

- **Resolution #2017:** motion to hire Tonya Jordan to clean the township community building for 2020 at \$325.00 per month by Mr. Conroy, seconded by Mr. Long.
- Mr. Conroy yes, Mr. Long yes, and Mr. Jordan abstain.
- **Resolution #2018:** motion to hire Richard Neill to mow the township cemeteries and the grounds of the township community building for 2020 at \$15.00 per hour not to exceed \$9000.00 for the 2020 mowing season by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Revenue Budget

Revenue budget items in the UAN software for 2020 will be determined by using the 2019 end of year Revenue Status report. The last Certificate of Estimated Resources from the Union County Auditor was dated January, 2019 and the 2020 Certificate of Estimated Resources will not be available from the county auditor until February.

Sheriff's Report

- Deputy Myers stated duties have been assigned to provide more law enforcement presence on Route 42.

Jerome Township Fire Department

Chief Stewart presented the 2019 response report for fire/ems runs. In 2018-2019, there was a 24.2 percent increase in runs.

Citizen Comments

Several candidates for Union County positions were in attendance.

- J.R. Rausch is running for Union County Commissioner and spoke about his qualifications for the position.
- Sharon Robinson-Walls and Rick Rodger are both running for Judge of the Union County Probate and Juvenile Court. Each candidate spoke about their qualifications for the position,

Zoning

Zoning Administrator

- **Resolution #2019:** motion to accept the Zoning Administrator's report for December 2019 as submitted by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Todd gave a presentation on iWorQ, Community Development and Public Works Software. The software would be a tool used by the Zoning Administrator to facilitate zoning code enforcement, zoning permit management and would provide consistent information for tracking zoning backgrounds for township properties. The annual cost for 2020 would be \$2,250.00. Millcreek Township's data remains the property of the Township and can be requested electronically or on a disc, upon cancellation of the Service Agreement. Chief Stewart stated Jerome Township is currently using the software.

- **Resolution #2020:** motion to approve a service agreement with iWorQ for 2020 at a cost of \$2,250.00 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Zoning Commission

The Zoning Commission held a meeting in December. The organization meeting will be held on January 21, 2020. Mrs. Orders would like to schedule a joint meeting of the Zoning Commission and Board of Zoning Appeals in early 2020.

Board of Zoning Appeals

- No meeting.

Appointments of board members to the Zoning Commission and Board of Zoning Appeals were discussed.

- Mr. Conroy will contact the board members whose terms will be expiring to determine if they are interested in re-appointment on the zoning boards.

Trustees

Mr. Conroy

- Trustee facility duties were discussed.
- A township newsletter is planned for early 2020.

Mr. Jordan

- Mr. Jordan reported bathroom repairs are complete.

Mr. Long

Other

The trustees duly noted the check sequence from the previous month ending with check #5271 and checks presented for approval at the current meeting beginning with check #5272. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2021:** motion to pay bills by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

P	1-20	5272	Jerome Township	2191-220-360	96,213.70
P	9-20	5273	Verizon Wireless	1000-130-341	50.96
B	2-20	5274	Marysville JT	1000-110-345	42.30
B14-20	5275		Union Soil & Water	1000-390-360	5,000.00

B -20 52 Union County Treas. 1000-110-599

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2022:** motion to adjourn by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Joyce Beaver
Fiscal Officer

