

**Millcreek Township Trustees
Organization/Regular Meeting Minutes
January 5, 2015**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 7:55 p.m. at the Millcreek Township Community Building for the 2015 organization meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

ATTENDEES: Bob Barker

Organization

Mr. Lynch asked for a motion to appoint a chairman for 2015.

- **Resolution #1425:** motion to appoint Mr. Lynch as chairman for 2015 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a vice chairman for 2015.

- **Resolution #1426:** motion to appoint Mr. Conroy as vice chairman for 2015 by Mr. Jordan, seconded by Mr. Lynch.
- Motion unanimously approved.

Mr. Lynch asked for a motion to schedule the monthly trustee meeting.

- **Resolution #1427:** motion to schedule the monthly trustee meeting at the township community building on the first Monday of each month at 7:00 p.m., in the event of a holiday on a scheduled meeting date, the meeting will be held the Tuesday following the holiday by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Business

Mr. Lynch asked for a motion to approve the year end meeting minutes held on December 22, 2014.

- **Resolution #1428:** motion to approve the minutes of the December 22, 2014 year end meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the Permanent Appropriations for 2015.

- **Resolution #1429:** motion to approve the 2015 Permanent Appropriations by Mr. Lynch - General Fund \$352,100.00; Motor Vehicle License Tax Fund \$100.00; Gasoline Tax Fund \$175,000.00; Cemetery Fund \$1,500.00; Special Levy-Fire Fund \$212,500.00; and Special Levy-Police Protection Fund \$74,500.00. Total for all funds \$815,700.00, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees reviewed the contracts for cleaning the township building, mowing, and landscape maintenance.

- **Resolution #1430:** motion to hire Tonya Jordan to clean the township community building for 2015 at \$300.00 per month by Mr. Lynch, seconded by Mr. Conroy.
- Mr. Lynch yes, Mr. Conroy yes, and Mr. Jordan abstain.
- **Resolution #1431:** motion to hire Richard Neill to mow the township cemeteries and the grounds of the township community building for 2015 at \$14.75 per hour not to exceed \$9000.00 for the 2015 mowing season by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.
- **Resolution #1432:** motion to hire Robert Barker for pruning and landscape maintenance at the township building at a rate of \$40.00 per visit for 2015 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Code Red Weather Alert System

- **Resolution #1433:** motion to participate in funding for the Union County Code Red Weather Warning Alert Network for 2015 with a payment of \$500.00 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Revenue Budget

Revenue budget items in the UAN software for 2015 will be determined by using the 2014 end of year Revenue Status report. The last Certificate of Estimated Resources from the Union County Auditor was dated January 13, 2014 and the 2015 Certificate of Estimated Resources will not be available from the county auditor until February.

Sheriff's Report

- A representative was not in attendance.

Citizen Comments

None

Zoning

Zoning Administrator

- Mr. Lynch has received a few calls on property zoning classifications.

Zoning Commission

The Zoning Commission met in December.

Board of Zoning Appeals

- No meeting.

Appointments of board members to the Zoning Commission and Board of Zoning Appeals were discussed.

- The trustees will contact the board members whose terms will be expiring. There are several vacancies on the Zoning Commission that need to be filled.

Trustees

Mr. Lynch

- Facility duties of the trustees were reviewed and will remain the same for 2015.
- The Consolidated Gas propane tank has never been picked up. Mrs. Beaver will contact them for the third time and request the tank be removed from the property.

Mr. Conroy

- Georgia Tobin is making progress on updating the township website.
- The US 42 Thoroughfare Study: A meeting of the Union County Stakeholders is scheduled for January 12, 2015. The trustees would like to meet with representatives from the Union County Engineer's Office on a separate date to discuss their concerns about US 42, including but not limited to, business right in – right outs, the need for access roads off of US 42 for businesses, dangerous intersections, increased traffic on US 42.
- Mr. Conroy is working on an employee handbook for Millcreek Township.

Mr. Jordan

- Some insulation has been installed in the building bathroom walls and ceilings.
- New emergency exit signs were installed above the two exterior doors from the main meeting room in the township building. The trustees discussed having an emergency exit sign installed above the exterior door in the restroom hallway and new emergency lights installed in the main meeting room. Mr. Jordan will contact Eubanks Electric.

Other

The trustees duly noted the check sequence from the previous month ending with check #4127 and checks presented for approval at the current meeting beginning with check #4128. The trustees compared the accuracy of the expenditures/electronic fund

withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1434:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

P	1-15	4128	Jerome Township	2191-220-360	92,513.20
B	2-15	4129	Marysville JT	1000-110-345	10.75
P	9-15	4130	Verizon Wireless	1000-130-341	27.84
B	4-15	4131	Union County Sheriff	1000-110-599	500.00
P	10-15	4132	Georgia Tobin	1000-110-599	200.00
P	4-15	4133	Ohio Edison	1000-120-351	176.18
B	4-15	4134	Union County Treasurer	1000-110-599	7.10

Interest for the month is: \$

Interest for the year is: \$

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1435:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer

