

**Millcreek Township Trustees  
Regular Meeting Minutes  
January 3, 2011**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 9:15 p.m. at the Millcreek Township Community Building for the organization meeting for 2011. Mr. Lynch called the meeting to order with the following members present:

**MEMBERS:** Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

**ATTENDEES:** Zoning Administrator – Joe Clase, Rick Rodger – Union County Prosecuting Attorney’s Office, Mary Sampsel – Union County Engineer’s Office, Forrest Day, Jason Comstock, Bill Schrader, Paul Detwiler, and a deputy from the Union County Sheriff’s Department.

**Organization**

Mr. Lynch asked for a motion to appoint a chairman for 2011.

- **Resolution #948:** motion to appoint Mr. Lynch as chairman for 2011 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a vice chairman for 2011.

- **Resolution #949:** motion to appoint Mr. Conroy as vice chairman for 2011 by Mr. Jordan, seconded by Mr. Lynch.
- Motion unanimously approved.

Mr. Lynch asked for a motion to schedule the monthly trustee meeting.

- **Resolution #950:** motion by Mr. Lynch to schedule the monthly trustee meeting on the first Monday of each month at 7:00 p.m. at the township community building. In the event of a holiday on a scheduled meeting date, the meeting will be held the Tuesday following the holiday, seconded by Mr. Jordan.
- Motion unanimously approved.

**Business**

Mr. Lynch asked for a motion to approve the year end meeting minutes held on December 20, 2010.

- **Resolution #951:** motion to approve the minutes of the December 20, 2010 year end meeting by Mr. Lynch, seconded by Mr. Jordan.
- Mr. Lynch yes, Mr. Conroy yes, and Mr. Jordan abstain.

Mr. Lynch asked for a motion to appoint a trustee representative to LUC for 2011.

- **Resolution #952:** motion to appoint Mr. Conroy as the trustee representative to LUC for 2011 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a trustee representative to the Upper Society Watershed Balance Growth Plan.

- **Resolution #953:** motion to appoint Mr. Lynch as the trustee representative to the Upper Society Watershed Balance Growth Plan by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint the fire prevention officer for 2011.

- **Resolution #954:** motion to appoint Dave Wilson as the fire prevention officer for 2011 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the Permanent Appropriations for 2011.

- **Resolution #955:** motion to approve the 2011 Permanent Appropriations by Mr. Lynch for \$328,600.00 General Fund, \$100.00 Motor Vehicle License Tax Fund, \$150,000.00 Gasoline Tax Fund, \$1,500.00 Cemetery Fund, \$163,000.00 Special

Levy-Fire Fund and \$64,500.00 Special Levy-Police Protection Fund for a total of \$707,700.00, seconded by Mr. Conroy.

- Motion unanimously approved.

The trustees reviewed the contracts for cleaning the township building and mowing.

- **Resolution #956:** motion to hire Tonya Jordan to clean the township community building for 2011 at \$275.00 per month by Mr. Lynch, seconded by Mr. Conroy.
- Mr. Lynch yes, Mr. Conroy yes, and Mr. Jordan abstain.
- **Resolution #957:** motion to hire Richard Neill to mow the township cemeteries and the grounds of the township community building for 2011 at \$14.75 per hour not to exceed \$9000.00 for the 2011 mowing season by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

### **Sheriff's Report**

The monthly stats were presented.

### **Citizen Comments**

Mr. Schrader thanked the trustees for their help in identifying his father's burial plot.

Mr. Detwiler commented he is the township representative on the Central Committee responsible for filling the vacant Union County Commissioner's seat. The vote will occur on January 8, 2011.

- He asked for recommendations on the candidates. Mr. Conroy responded that candidate Steve Stolte was highly qualified and would be a good advocate for the townships within Union County.

### **Zoning**

#### **Zoning Administrator**

Mr. Clase presented the monthly call and activity log for December 2010.

- **Resolution #958:** motion to approve the Zoning Administrator's call and activity log for December by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Clase presented the trustees with the registration fee for a zoning conference he would like to attend in April 2011.

- **Resolution #959:** motion to approve \$795.00 to reimburse Mr. Clase for the registration fee for a zoning conference hosted by the American Planning Association in April 2011 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

### **Davisson Property**

Mr. Rodger stated that according to a prior court order Mr. Davisson is allowed to operate an excavation business from the property; however the court order did not address whether Mr. Davisson could bring construction debris onto the property.

- Mr. Clase met with Mr. Davisson on December 27, 2010 to discuss plans for zoning compliance on the property at 12140 Watkins Road. Mr. Davisson offered to meet with Mr. Clase and Forrest Day to discuss an appropriate area to store the construction debris. The current construction debris will be removed in the spring of 2011 but more construction debris will return as Mr. Davisson works on other excavation jobs. The wrecked semi also needs to be stored in a building until it is repaired.
- Mr. Day is concerned Mr. Davisson is operating a recycling center from the property. Mr. Rodger responded that if Mr. Davisson is only recycling debris from personal use and his excavating business it would not be considered a recycling center.
- Mr. Clase can enforce the Millcreek Township Zoning Resolution, Section 10090, on Junk and will issue a notice to Mr. Davisson this week.
- Mary Sampsel addressed the flood plain on the property stating Mr. Davisson cannot put anything within 120 feet of the creek.

The Zoning Commission will hold the organization meeting on January 20, 2011 followed by a hearing on amendments to the Millcreek Township Zoning Resolution.

The Board of Zoning Appeals has not established a date for an organization meeting.

Appointments of board members to the Zoning Commission and Board of Zoning Appeals was discussed.

- Mr. Conroy submitted a letter of resignation from Robert Whitmore who is resigning from the Zoning Commission.
- **Resolution #960:** motion to accept the letter of resignation from Robert Whitmore as a member of the Zoning Commission by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.
- **Resolution # 961:** motion to appoint Jim Lawrenz for a five year term on the Zoning Commission effective February 1, 2011 to February 1, 2016 by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.
- **Resolution #962:** motion to appoint Steve Cameron for a five year term on the Board of Zoning Appeals effective February 1, 2011 to February 1, 2016 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.
- **Resolution #963:** motion to appoint Robert Whitmore for a five year term on the Board of Zoning Appeals effective February 1, 2011 to February 1, 2016 as second alternate by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

#### EMS Service

Mr. Rodger stated that Jerome Township Fire Department is submitting a plan to the Jerome Township Trustees to initiate billing patient's health insurance for EMS service.

- The plan includes hiring a third party administrator to bill for the services.
- Mr. Rodger stated that since Millcreek Township contracts with Jerome Township Fire Department for Fire and EMS service the trustees need to consider options relative to this development.
- Mr. Conroy offered to represent the trustees in discussions on this topic with the Jerome Township Fire Department and Jerome Township Trustees.

#### Trustees

The trustee's duties were reviewed and divided among the three trustees.

- Mr. Conroy agreed to represent the township at the US 33 Corridor meetings.
- Mr. Jordan agreed to represent the township at health department meetings.

#### Mr. Lynch

- Mr. Lynch stated there has been a problem with art work for the Memorial sign. Unionville Signs has offered to help and should provide Mr. Lynch with art work to review in February.
- Mr. Troyer will make arrangements to hang the wall display cases.

#### Mr. Conroy

- Mr. Conroy noted that once the wall display cases are installed the township should enter into an agreement with Fairbanks Local Schools for display of student art work during the school year.

#### Mr. Jordan

- Due to the holidays, Mr. Jordan has not had an opportunity to contact H.S. Stevenson about moving a building thermostat.

**Other**

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #3091 and checks presented for approval at the current meeting beginning with check #3092. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #964:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

P 1-11 3092	Jerome Township	2191-220-360	76,040.74
P12-11 3093	Verizon Wireless	1000-130-341	42.48
B 9-11 3094	Joe Clase	1000-130-330	795.00
P 6-11 3095	Ohio Edison	1000-120-351	159.48
P11-11 3096	InfoGurard	1000-120-599	60.00
B 4-11 3097	Union County Treasurer	1000-110-599	5.92

Interest for the month is: \$

Interest for the year is: \$

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

**Motion to Adjourn**

- **Resolution #965:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.