

**Millcreek Township Trustees
Regular Meeting Minutes
February 4, 2013**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:15 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

ATTENDEES: Zoning Administrator - Joe Clase, Rick Rodger – Union County Prosecutor's Office, Chief Skeldon – Jerome Township Fire Department.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,454.02; Motor Vehicle License Tax \$77.20; Local Government Distribution \$915.12. Donald Spain \$75.00 building rental. Myron Lavendar \$75.00 building rental. Neal Koenig \$75.00 building rental. Marysville Municipal Court \$435.50 traffic fines. Star Ohio: \$40.42.

Business Session

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on January 7, 2013.

- **Resolution #1208:** motion to approve the minutes of the January 7, 2013 regular meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Pending Litigation

Resolution #1209: motion to go into executive session to discuss pending litigation by Mr. Lynch, seconded by Mr. Jordan.

- Motion unanimously approved.

Resolution #1210: motion to return to regular session by Mr. Lynch, seconded by Mr. Jordan.

- Motion unanimously approved.

Jerome Township Fire Department

Chief Skeldon attended the meeting for his bi-annual visit.

- He presented the 2012 annual report of fire/ems runs in Millcreek Township.

General Business Items

The township needs to designate signers on the township checking account with PNC Bank.

- **Resolution #1211:** motion to designate the fiscal officer, Joyce Beaver, and the chairman of the board, William Lynch, as signers on the township checking account at PNC Bank by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Citizen Comments

None

Sheriff's Report

None

Zoning

Zoning Administrator

Mr. Clase presented the monthly call and activity log for January.

- **Resolution #1212:** motion to approve the Zoning Administrator's report as submitted for January, 2013 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Zoning Commission

The Zoning Commission held an organization meeting in January. They will meet the third Wednesday of each month unless modified.

Board of Zoning Appeals

The Board of Zoning Appeals will hold an organization meeting in February.

Trustees

Mr. Lynch

- No updates on the soccer field.

Mr. Conroy

- Mr. Conroy and Mr. Clase will review the township website.
- There will be a Joint Economic Development, JEDD, meeting on March 6 at 5:30 p.m. at the Marysville Wastewater Reclamation Plant.

Mr. Jordan

- The kitchen ceiling tile was evaluated for repair.

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #3608 and checks presented for approval at the current meeting beginning with check #3609. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1213:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1214:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

	3609	Joyce Beaver	1000-110-121	1,118.62
	3610	Joe Clase	1000-130-330	570.81
	3611	Keith Conroy	1000-110-111	261.59
	3611	Keith Conroy	2021-330-111	261.59
	3612	William Jordan	1000-110-111	409.40
	3612	William Jordan	2021-330-111	409.40
	3613	William Lynch	1000-110-111	360.65
	3613	William Lynch	2021-330-111	360.64
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	268.94
	Vouc	IRS	1000-110-213	56.78
	Vouc	IRS	1000-130-150	127.29
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	3614	Void		
	3615	Void		
	3616	OPERS	1000-110-111	141.48
	3616	OPERS	1000-110-121	165.05
	3616	OPERS	1000-130-150	85.00
	3616	OPERS	1000-110-211	548.13
	3616	OPERS	2021-330-111	141.48
	3616	OPERS	2021-330-211	198.06
	3617	Ohio Public Emp. Def.	1000-110-111	150.00
	3617	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-13	3618	Tonya Jordan	1000-120-329	275.00
	3619	Bureau of Worker's Com	1000-110-230	913.68
	3619	Bureau of Worker's Com	2021-330-230	330.16
P 7-13	3620	Consolidated Gas	1000-120-353	1,174.14
P10-13	3621	Verizon Wireless	1000-130-341	41.36
B 2-13	3622	Marysville JT	1000-110-345	12.00
B 2-13	3622	Marysville JT	1000-130-345	20.00
P 2-13	3623	Union County Engineer	2021-330-420	306.61
B 3-13	3624	Joe Clase	1000-110-410	49.98

Interest for the month is: \$249.92

Interest for the year is: \$249.92.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #1215:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.