

**Millcreek Township Trustees
Regular Meeting Minutes
February 1, 2016**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:15 p.m. at the Millcreek Township Community Building for the 2016 organization meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

ATTENDEES: Phil Honsey – zoning administrator, Forrest Day, Megan Day, Benjamin Day, Robert Barker, and David Fleshman.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,624.83; Motor Vehicle License Tax \$74.98; Local Government Distribution \$1,163.63; LGF \$346.93. Marysville Municipal Court \$586.50 traffic fines. George Fowler \$75.00 building rental. American Risk Pooling \$372.79 capital credits. Star Ohio: \$60.09. Star Plus: \$132.17.

Business

Mr. Lynch asked for a motion to approve the meeting minutes of the monthly meeting held on January 4, 2016.

- **Resolution #1555:** motion to approve the minutes of the January 4, 2016 meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the meeting minutes of the special meeting held on January 15, 2016.

- **Resolution #1556:** motion to approve the minutes of the January 15, 2016 special meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Code Red Weather Alert

- **Resolution #1557:** motion to participate in funding for the Union County Code Red Weather Warning Alert Network for 2016 with a payment of \$500.00 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Salute to Leaders

The trustees nominated Robert Whitmore as the 2016 recipient from Millcreek Township at the Union County Salute to Leaders banquet.

Sheriff's Report

- The PSO officer had nothing to report.

Citizen Comments

None

Zoning

Zoning Administrator

- **Resolution #1558:** motion to accept the Zoning Administrator's report for January, 2016 as submitted by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Davisson Property

Mr. Honsey stated the Davisson case is scheduled to go to court February 8, 2016 at 3:00 p.m. on violations at the property at 12140 Watkins Road. However, Mr. Honsey was advised by the Prosecuting Attorney's Office that the court date could be postponed as Mr. Davisson's attorney has stated his schedule was not considered when the court set the date.

Delaware Street

Mr. Honsey spoke to Mr. Grant and Mr. Anderson, adjacent landowners to Delaware St. Both are in favor of the trustees vacating Delaware St. and providing an easement to the church.

- Mr. Honsey will contact the Prosecuting Attorney's Office to request a letter be drafted to vacate Delaware St.

Zoning Commission

The Zoning Commission met in January. Special guest, Jamie Green, from Planning Next spoke at the meeting.

- The Zoning Commission is evaluating design elements in the Zoning Resolution.

A public review of the US 42 Thoroughfare Study is tentatively scheduled for March 15 at the Zoning Commission meeting.

Board of Zoning Appeals

- No meeting in January. An organization meeting is tentatively scheduled for February 16 at 6:00 p.m. prior to the Zoning Commission meeting.

Appointments of board members to the Zoning Commission and Board of Zoning Appeals were discussed.

- **Resolution #1559:** motion to appoint Jim Lawrenz to a five year term on the Zoning Commission beginning February 1, 2016 through February 1, 2021 by Mr. Lynch, seconded by Mr. Mr. Jordan.
- Motion unanimously approved.
- **Resolution #1560:** motion to appoint Steve Cameron to a five year term on the Board of Zoning Appeals beginning February 1, 2016 through February 1, 2021 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Trustees

Mr. Lynch

- Mr. Lynch is in the process of rewriting the cemetery rules.

Mr. Conroy

- US 33 Corridor Committee: The next meeting is scheduled for February 5. The Committee is proposing education seminars for zoning boards in 2016 as well as implementing a plan for development that includes all impacted entities in development discussions.
- The township handbook was discussed. The Prosecuting Attorney's Office suggested using the Ohio Township Association "Township Personnel Management Sourcebook" as a starting point.
- **Resolution #1561:** motion to purchase the "Township Personnel Management Sourcebook" at a cost of \$25.00 with a \$5.00 shipping fee by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Jordan

- The ball field lights have all been removed. Mr. Jordan has requested an estimate from Area Electric for replacement of the lights. Mr. Conroy suggested Mr. Jordan also seek a second estimate.

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Other

- The trustees duly noted the check sequence from the previous month ending with check #4360 and checks presented for approval at the current meeting beginning with check #4361. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.
- **Resolution #1562:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1563:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

	4361	Joyce Beaver	1000-110-121	1,026.47
	4362	Keith Conroy	1000-110-111	261.99
	4362	Keith Conroy	2021-330-111	261.98
	4363	Phil Honsey	1000-130-150	907.15
	4364	William Jordan	1000-110-111	409.96
	4364	William Jordan	2021-330-111	409.95
	4365	William Lynch	1000-110-111	381.45
	4365	William Lynch	2021-330-111	381.45
	4366	OPERS	1000-110-111	143.84
	4366	OPERS	1000-110-121	165.05
	4366	OPERS	1000-110-211	582.95
	4366	OPERS	1000-130-150	107.50
	4366	OPERS	2021-330-111	143.84
	4366	OPERS	2021-330-211	201.38
	4367	Ohio Public Emp. Def.	1000-110-111	150.00
	4367	Ohio Public Emp. Def.	2021-330-111	150.00
	Vouc	IRS	1000-110-111	20.86
	Vouc	IRS	1000-110-121	365.12
	Vouc	IRS	1000-110-213	60.38
	Vouc	IRS	1000-130-150	49.23
	Vouc	IRS	2021-330-111	20.86
	Vouc	IRS	2021-330-213	20.86
	Vouc	Ohio Dept. Taxation	1000-110-111	109.09
	Vouc	Ohio Dept. Taxation	1000-110-121	77.35
	Vouc	Ohio Dept. Taxation	1000-130-150	11.12
	Vouc	Ohio Dept. Taxation	2021-330-111	9.05
	Vouc	School Dist. Income Tax	1000-110-111	11.27
	Vouc	School Dist. Income Tax	1000-110-121	16.51
	Vouc	School Dist. Income Tax	2021-330-111	11.25
B 6-16	4368	Tonya Jordan	1000-120-329	300.00
	4369	BWC	1000-110-230	456.43
	4369	BWC	2021-330-230	168.82
B 4-16	4370	Union County Sheriff	1000-110-599	500.00
P 3-16	4371	Union County Sheriff	2192-210-360	16,726.94
P 9-16	4372	Verizon Wireless	1000-130-330	50.19
B 3-16	4373	OTA	1000-110-410	30.00
B 2-16	4374	Marsyville JT	1000-110-345	27.75
B11-16	4374	Marysville JT	1000-130-345	62.44

Interest for the month is: \$127.27.

Interest for the year is: \$127.27.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1564:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer

