

**Millcreek Township Trustees
Regular Meeting Minutes
December 3, 2018**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:40 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

ATTENDEES: Phil Honsey – Zoning Administrator, Chief Stewart – Jerome Township Fire Department, Deputy Myers – Union County Sheriff’s Department, Joni Orders, and Kenny Schindewolf – Plan4Land.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,743.49; Motor Vehicle License Tax \$79.64; Local Government Distribution \$1,116.56; LGF \$346.96. Marysville Municipal Court \$449.50 traffic fines. Melissa Skaggs \$75.00 building rental. Star Ohio: \$421.05. Star Plus: \$976.86.

Business

- **Resolution #1881:** motion to approve the minutes of the November 5, 2018 meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Jerome Township Fire Department

- Chief Stewart presented the monthly Fire/EMS response totals for November including staffing and training updates.

Union County Sheriff

- Deputy Myers reminded those present about being aware of delivered package thefts and winter driving safety.

Outdoor Basketball Court

- Mr. Schindewolf reported the outdoor basketball court had been painted on December 2, 2018. There are three items, including concrete repair, that need to be completed by Sportscape Builders. The trustees decided to withhold the final payment of \$1,000.00 to Sportscape Builders until the work is satisfactorily completed.

Citizen Comments

- None

Audit Advisory Committee

- The trustees reviewed the 2015-2016 bi-annual Auditor of State Agreed Upon Procedures. The Board discussed the audited financial statement and noted there were no findings.

Enterprise Zone/Evolution Ag

- The Tax Incentive Review Council, TIRC, met and found Evolution Ag is in compliance with their terms and conditions, specifically the number of jobs created and/or retained, the payroll generated by the jobs created and /or retained, and the amount of real and personnel property investment. The TIRC recommended the continuance of the tax incentives granted to Evolution Ag.
- **Resolution #1882:** motion to approve the continuance of the enterprise zone tax incentive agreement with Evolution Ag by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Miscellaneous

- **Resolution #1883:** motion to approve up to \$800.00 to Vorys, Sater, and Pease for an opinion letter regarding hiring a Zoning Administrator as a 1099 contract employee by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Zoning

Zoning Administrator

- **Resolution #1884:** motion to accept the Zoning Administrator’s report for November 2018 as submitted, by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Zoning Commission

The Zoning Commission met in November

Board of Zoning Appeals

- No meeting.

Trustees

Mr. Lynch

Mr. Conroy

- Mr. Conroy stated the U.S. 33 Corridor Committee is ready to move forward with the 33 Corridor overly district.

Mr. Jordan

Other

- The trustees duly noted the check sequence from the previous month ending with check #5028 checks presented for approval at the current meeting beginning with check #5029. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1885:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.
- **Resolution #1886:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

5029	Joyce Beaver	1000-110-121	1,177.91
5030	Keith Conroy	1000-110-111	303.73
5030	Keith Conroy	2021-330-111	303.73
5031	Phil Honsey	1000-130-150	943.43
5032	William Jordan	1000-110-111	451.17
5032	William Jordan	2021-330-111	451.16
5033	William Lynch	1000-110-111	402.85
5033	William Lynch	2021-330-111	402.85
5034	OPERS	1000-110-111	155.97
5034	OPERS	1000-110-121	181.97
5034	OPERS	1000-110-211	629.64
5034	OPERS	1000-130-150	111.80
5034	OPERS	2021-330-111	155.97
5034	OPERS	2021-330-211	218.37
5035	Ohio Public Emp. Def.	1000-110-111	150.00
5035	Ohio Public Emp. Def.	2021-330-111	150.00
Vouc	IRS	1000-110-111	22.62
Vouc	IRS	1000-110-121	358.68
Vouc	IRS	1000-110-213	65.22
Vouc	IRS	1000-130-150	28.33
Vouc	IRS	2021-330-111	22.62
Vouc	IRS	2021-330-213	22.62

	Vouc	Ohio Dept. Taxation	1000-110-111	110.95
	Vouc	Ohio Dept. Taxation	1000-110-121	82.90
	Vouc	Ohio Dept. Taxation	1000-130-150	12.08
	Vouc	Ohio Dept. Taxation	2021-330-111	10.93
	Vouc	School Dist. Income Tax	1000-110-111	12.48
	Vouc	School Dist. Income Tax	1000-110-121	18.20
	Vouc	School Dist. Income Tax	2021-330-111	12.46
P 4-18	5036	Ohio Edison	1000-120-351	145.87
P 2-18	5037	Union County Engineer	2021-330-420	27,223.22
B 6-18	5038	Tonya Jordan	1000-120-329	325.00
	5039	Ohio BWC	1000-110-230	696.90
	5039	Ohio BWC	2021-330-230	313.10
P 9-18	5040	Verizon Wireless	1000-130-330	50.40
B 4-18	5041	Omnis Network	1000-110-599	83.40
B18-18	5042	Plan4Land	1000-610-730	435.00
P12-18	5043	Sportscape Builders	1000-610-730	1,000.00
B 4-18	5044	Georgia Tobin	1000-110-599	120.00
B11-18	5045	Marysville JT	1000-130-345	37.60

Interest for the month is: \$1694.58.

Interest for the year is: \$8,178.06.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1887:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer