

**Millcreek Township Trustees
Regular Meeting Minutes
December 3, 2012**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:20 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

ATTENDEES: Joe Clase – Zoning Administrator, Lt. Tom Morgan - Union County Sheriff's Department, and Rick Roger – Union County Prosecuting Attorney's Office.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,364.26, Motor Vehicle License Tax \$82.72, Local Government Distribution \$1072.84. Marysville Municipal Court \$434.00 traffic fines. Tonya Jordan \$75.00 building rental. Star Ohio: \$59.11.

Business Session

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on November 5, 2012.

- **Resolution #1173:** motion to approve the minutes of the November 5, 2012 regular meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Sheriff's Report

PSO Contract

The current PSO contract expires December 31, 2012. Lt. Morgan provided copies of a new PSO contract for Jerome and Millcreek Townships beginning January 1, 2013.

- **Resolution #1174:** motion to continue the PSO contract for Jerome and Millcreek Townships, through the Union County Sheriff's Department, for three years commencing January 1, 2013, ending December 31, 2015 with Millcreek Township's share totaling \$183,556.03 by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

Lt. Morgan presented the monthly stats.

Pending Litigation

- **Resolution #1175:** motion to move into executive session with Rick Roger and Joe Clase to discuss pending litigation by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.
- **Resolution #1176:** motion to return to regular session by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Zoning

Zoning Administrator

Mr. Clase emailed the monthly call and activity log for November.

- **Resolution #1177:** motion to approve the Zoning Administrator's report as submitted for November, 2012 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

American Planning Association, APA, Conference

Mr. Clase explained he plans to attend the APA Conference in April, 2013 to retain his AICP certification and to remain current on planning issues. Mr. Clase proposed Millcreek Township share part of the cost of this training conference.

- **Resolution #1178:** motion to cover the \$695.00 APA Conference registration fee by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

Zoning Commission

The Zoning Commission did not hold a meeting in November.

Board of Zoning Appeals

No meeting was held.

Trustees

Mr. Lynch

- No updates on the soccer field sign.

Mr. Conroy

- Mr. Conroy communicated with Eric Phillips on JEDD's but has no new information.

Mr. Jordan

- Mr. Jordan is going to repair bad ceiling tiles in the kitchen of the community building.

Fiscal Officer

An invoice was received for continued participation in the Code Red Weather Warning system.

- **Resolution #1179:** motion to approve a participating payment in the amount of \$500.00 for the Emergency Communications Network Code Red Weather Warning for 2013 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The township has received the participating payment resolution from the Union County Engineer's Office.

- **Resolution #1180:** motion to make a participating payment for 2012 to the Union County Engineer's Office in the amount of \$9,417.83 to reimburse for snow and ice control within Millcreek Township by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Items to include in the 2013 appropriations were discussed.

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #3564 and checks presented for approval at the current meeting beginning with check #3565. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1181:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees thoroughly reviewed the Fund Ledger Report and the Cash Summary Fund Report and found all transactions valid.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1182:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

B71-12	3565	Keith Conroy	1000-120-420	37.34
P 6-12	3566	Ohio Edison	1000-120-351	163.71
	3567	Joyce Beaver	1000-110-121	1,119.38
	3568	Joe Clase	1000-130-330	571.12
	3569	Keith Conroy	1000-110-111	261.63
	3569	Keith Conroy	2021-330-111	261.65
	3570	William Jordan	1000-110-111	409.47
	3570	William Jordan	2021-330-111	409.49
	3571	William Lynch	1000-110-111	310.74
	3571	William Lynch	2021-330-111	410.74
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	268.94
	Vouc	IRS	1000-110-213	56.78
	Vouc	IRS	1000-130-150	127.29

	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	3572	OPERS	1000-110-111	141.48
	3572	OPERS	1000-110-121	165.05
	3572	OPERS	1000-130-150	85.00
	3572	OPERS	1000-110-211	548.13
	3572	OPERS	2021-330-111	141.48
	3572	OPERS	2021-330-211	198.06
	3573	Ohio Public Emp. Def.	1000-110-111	150.00
	3573	Ohio Public Emp. Def.	2021-330-111	150.00
B70-12	3574	Tonya Jordan	1000-120-329	275.00
B68-12	3575	Union County Sheriff	1000-110-599	500.00
P11-12	3576	Verizon Wireless	1000-130-341	41.47
B66-12	3577	Marysville JT	1000-110-345	12.00
P 1-12	3578	Jerome Township	2191-220-360	84,662.68

Interest for the month is: \$259.51.

Interest for the year is: \$2,864.15.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #1183:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.