

**Millcreek Township Trustees  
Regular Meeting Minutes  
December 2, 2013**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 until 9:10 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

**MEMBERS:** Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

**ATTENDEES:** Zoning Administrator - Joe Clase, Deputy Haycox – Union County Sheriff's Department, Robert Whitmore, Bob Barker, and Brian Clark – representing Shelly Materials.

**Receipts**

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,615.99; Motor Vehicle License Tax \$82.85; Local Government Distribution \$1,061.88. Marysville Municipal Court \$711.00 traffic fines. Janet Murray \$75.00 building rental. Robert Barker \$25.00 building permit. Braden Gallien \$100.00 building permit. Star Ohio: \$3.51. Star Plus: \$82.20.

**Business Session**

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on November 4, 2013.

- **Resolution #1301:** motion to approve the minutes of the November 4, 2013 regular meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the minutes of the hearing for zoning resolution text changes.

- **Resolution #1302:** motion to approve the minutes of the November 4, 2013 hearing on Millcreek Township Zoning Resolution text changes to Article XI Signs/Advertising by Mr. Lynch, seconded by Mr. Jordan.

**Miscellaneous**

The end of year meeting will be held on Thursday, December 19, 2013 at 7:00 p.m. at the township community building.

**JEDD Update**

Mr. Phillips presented information on a proposed JEDD between Millcreek Township and the City of Marysville to the finance committee for the City of Marysville.

**Economic Development Incentive Policy (Enterprise Zone Policy)**

Mr. Conroy presented the trustees with an enterprise zone tax abatement calculation chart prepared by the Union County Economic Development Department used as a guideline to determine the amounts and terms for tax abatements.

- Mr. Conroy stated the township can amend the chart and recommended the payroll column be doubled and the column for property be amended to reflect the following values - real property 2/3 and personal property 1/3. These changes would attract quality jobs and buildings and correlate with the Millcreek Township Landuse/Growth Plan.
- Mr. Conroy also recommended if a JEDD between the City of Marysville and Millcreek Township is instituted then a business applying for a tax abatement must also be part of the JEDD to help pay for infrastructure and improvements.

**Citizen Comments**

None

**Sheriff's Report**

Deputy Haycox had nothing to report.

**Zoning**

**Zoning Administrator**

Mr. Clase presented the monthly call and activity log for November.

- **Resolution #1303:** motion to approve the Zoning Administrator's report as submitted for November, 2013 by Mr. Lynch, seconded by Mr. Conroy.

- Motion unanimously approved.
- Mr. Clase presented a sample of a new residential zoning permit form.

#### Davisson Property

Mr. Davisson has signed the mediation agreement with Millcreek Township for the property at 12140 Watkins Road.

#### Zoning Commission

The Zoning Commission will hold a hearing on December 18, 2013 on Millcreek Township Zoning Resolution text for fuel station regulations.

#### BZA

The Board of Zoning Appeals will hold a hearing on December 12, 2013 for a Conditional Use Permit submitted by Evolution Ag for an agricultural equipment sales and service facility.

#### Outdoor Fitness Station

There has been no date established for the installation of the outdoor fitness station equipment.

#### General Business

**Resolution #1304:** motion to move into executive session to discuss personnel appraisals by Mr. Lynch, seconded by Mr. Conroy.

- Motion unanimously approved.

**Resolution #1305:** motion to return to regular session by Mr. Conroy, seconded by Mr. Jordan.

- Motion unanimously approved.

**Resolution #1306:** motion to increase the Zoning Administrator's pay to \$1000.00 per month, plus mileage effective January 1, 2014 by Mr. Lynch, seconded by Mr. Conroy.

- Motion unanimously approved.

#### Trustees

##### Mr. Lynch

- Mr. Lynch is trying to contact Union Soil and Water Conservation board members to discuss a permit appeal process on residential property.
- Mr. Lynch reported the art work for the soccer field sign has been approved however the sign will not be completed until an address is assigned for the soccer field. Mr. Clark stated Shelly Materials has a new logo and they are waiting to be advised by headquarters as to whether the new logo should be on the sign vs. the old logo. Mr. Lynch responded he would check with UC Signs to determine whether the Shelly Materials logo has been etched on soccer field sign.

##### Mr. Conroy

- Mr. Conroy and Mr. Clase have been working with Georgia Tobin on the township website redesign. They are anticipating a release of the newly designed website in January, 2014.

##### Mr. Jordan

- Mr. Jordan stated the furnace in the township building had some burned wires that required repair.
- Mr. Jordan will try to have estimates for the township building carpet replacement for the January meeting.

#### Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #3819 and checks presented for approval at the current meeting beginning with check #3820. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1307:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1308:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

P12-13	3820	Treasurer State Ohio	1000-110-312	451.00
P 3-13	3821	Union County Sheriff	2192-210-360	15,101.67
	3822	Joyce Beaver	1000-110-121	1,123.02
	3823	Joe Clase	1000-130-330	741.41
	3824	Keith Conroy	1000-110-111	261.84
	3824	Keith Conroy	2021-330-111	261.84
	3825	William Jordan	1000-110-111	409.76
	3825	William Jordan	2021-330-111	409.76
	3826	William Lynch	1000-110-111	360.93
	3826	William Lynch	2021-330-111	360.95
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	267.36
	Vouc	IRS	1000-110-213	56.78
	Vouc	IRS	1000-130-150	12.33
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	3827	OPERS	1000-110-111	141.48
	3827	OPERS	1000-110-121	165.05
	3827	OPERS	1000-130-150	85.00
	3827	OPERS	1000-110-211	548.13
	3827	OPERS	2021-330-111	141.48
	3827	OPERS	2021-330-211	198.06
	3828	Ohio Public Emp. Def.	1000-110-111	150.00
	3828	Ohio Public Emp. Def.	2021-330-111	150.00
	3829	Ohio Dept. Taxation	1000-110-111	109.19
	3829	Ohio Dept. Taxation	1000-110-121	78.56
	3829	Ohio Dept. Taxation	1000-130-150	4.93
	3829	Ohio Dept. Taxation	2021-330-111	9.17
	3830	School Dist. Income	1000-110-111	11.03
	3830	School Dist. Income	1000-110-121	16.51
	3830	School Dist. Income	1000-130-150	6.33
	3830	School Dist. Income	2021-330-111	11.01
B82-13	3831	Tonya Jordan	1000-120-329	275.00
P 6-13	3832	Ohio Edison	1000-120-351	179.22
P13-13	3833	Bunsold Plumbing/Heat	1000-120-323	87.00
B65-13	3834	Marysville JT	1000-110-345	10.63
B71-13	3834	Marysville JT	1000-130-345	31.88
P10-13	3835	Verizon Wireless	1000-130-341	27.76

Interest for the month is: \$279.61.

Interest for the year is: \$2,983.30.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #1309:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

X

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William Lynch  
Chariman

X

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Joyce Beaver  
Fiscal Officer