

**Millcreek Township Trustees
Regular Meeting Minutes
December 21, 2009**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to p.m. in the Millcreek Township Community Building. Mr. Lynch called the meeting to order with the following members and visitors present:

MEMBERS: Bill Lynch, Keith Conroy, Marian Jacques, Joyce Beaver.

VISITORS: Bill Jordan, Bill Schrader.

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,250.45; Motor Vehicle License Tax \$84.42; Local Government Distribution \$1,891.16. Marysville Municipal Court \$657.00 traffic fines. Carmel Murray \$75.00 building rental. Charles Moats \$75.00 building rental. Donna Lavender \$75.00 building rental. Shelly Corporation \$50.00 building rental. Richard Hauer \$75.00 building rental. Charles Sanese \$260.00 building permit. Star Ohio: \$60.73.

Business Session

The organization meeting for 2010 will be held January 4, 2010 at 7:00 p.m.

The trustees did not have time to review the minutes from the December 7, 2009 hearing and regular meeting. Approval will be postponed until the January 4, 2010 meeting.

Mr. Lynch stated the hearing on the landuse growth plan addendum to be held prior to this meeting was canceled because LUC did not review the documents.

- **Resolution #807:** motion by Mr. Conroy to reschedule the public hearing on the landuse growth plan addendum for 6:30 p.m. on January 4, 2010, seconded by Mr. Lynch.
- Motion unanimously approved.

Supplemental appropriations to the general fund were discussed.

- **Resolution #808:** motion by Mr. Lynch to make a supplemental appropriation for \$200.00 to line item 1000-110-121 from line item 1000-110-141 and for \$600.00 to line item 1000-110-111 from line item 1000-110-141, seconded by Ms. Jacques.
- Motion unanimously approved.

Fiscal Officer Beaver presented the trustees with the 2010 appropriation worksheets.

- The trustee pay split between general fund and gas tax fund was discussed. The township does not have a road department, therefore the trustees assume the responsibility for road checks/reporting and minor upkeep.
- In the past, trustee pay has been split between the general fund at 25 percent and gas tax fund at 75 percent.
- **Resolution #809:** motion by Mr. Conroy to reapportion the trustee pay to general fund 50 percent and gas tax fund 50 percent, seconded by Ms. Jacques.
- Motion unanimously approved.
- Other line item adjustments were discussed. The 2010 appropriations will be submitted for review at the January 4, 2010 meeting.

The participating payment to the Union County Engineer's Office was discussed.

- Mr. Conroy stated in the past the trustees have tried to link the participating payment to the Union County Engineer's Office with the cost of snow and ice removal from roads within the township as it benefits all residents.
- **Resolution #810:** motion by Mr. Conroy to make a participating payment for 2009 to the Union County Engineer's Office in the amount of \$26,107.50, seconded by Ms. Jacques.

Sheriff's Department

No one was in attendance.

Citizen Comments

Mr. Schrader expressed comments on the addendum to the landuse growth plan including referring to the township as agricultural, sections directly addressing potential planned unit developments, and infra structure items.

- The trustees will consider Mr. Schrader’s comments at the hearing scheduled for January 4, 2010.

Zoning Administrator

At the December 7 trustee meeting, Mr. Conroy presented the trustees with copies of resumes submitted for the Zoning Administrator position.

- **Resolution #811:** motion by Mr. Conroy to move into executive session to discuss zoning administrator applicants, seconded by Ms. Jacques.
- Motion unanimously approved.
- **Resolution #812:** motion by Ms Jacques to return to regular session, seconded by Mr. Lynch.
- Motion unanimously approved.

The trustees narrowed the field of Zoning Administrator applicants to six to contact for interviews. The trustees will interview candidates on January 6 and January 7, 2010 beginning at 5:30 p.m. Mr. Conroy will arrange the interview date and time with the candidates.

Trustees

Mr. Conroy

Mr. Conroy contacted the Union County Engineer’s Office to advise them the trustees had approved movement of a sign on Clark Drive to 30 feet from the intersection.

Mr. Conroy spoke to Fairbanks Local Schools about show casing student’s art work in the township building. He will price show cases for this purpose to present to the trustees for review.

Ms. Jacques

Ms. Jacques gave the trustees the information on flag pole repairs and form printing for various zoning forms.

Other

The records commission met and no records were disposed.

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check # 2786 and checks presented for approval at the current meeting beginning with check # 2787. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #813:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Ms. Jacques.
- Motion unanimously approved.

The trustees thoroughly reviewed the Fund Ledger Report and Cash Summary Fund Report and found all transactions valid.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #814:** motion to pay the bills by Ms. Jacques, seconded by Mr.Lynch.
- Motion unanimously approved.

2787	Joyce Beaver	1000-110-121	1,010.09
2788	Keith Conroy	1000-110-111	38.61
2788	Keith Conroy	2021-330-111	557.25
2789	Marian Jacques	1000-110-111	8.48

	2789	Marian Jacques	2021-330-111	25.35
	2790	William Lynch	1000-110-111	186.89
	2790	William Lynch	2021-330-111	560.58
	Vouc	IRS	1000-110-111	9.33
	Vouc	IRS	1000-110-121	175.94
	Vouc	IRS	1000-110-213	29.84
	Vouc	IRS	2021-330-111	27.96
	Vouc	IRS	2021-330-213	27.96
	2791	Void		
	2792	Void		
	2793	Void		
	2794	Void		
	2795	OPERS	1000-110-111	64.32
	2795	OPERS	2021-330-111	192.90
	2795	OPERS	2021-330-211	270.06
	2795	OPERS	1000-110-211	288.10
	2795	OPERS	1000-110-121	141.48
	2796	OPEDC	1000-110-111	331.25
	2796	OPEDC	2021-330-111	543.75
	2797	Ohio Dept. of Taxation	1000-110-111	7.72
	2797	Ohio Dept. of Taxation	1000-110-121	292.36
	2797	Ohio Dept. of Taxation	1000-130-150	7.36
	2797	Ohio Dept. of Taxation	2021-330-111	39.16
	2798	School Dist. Income Tax	1000-110-111	9.20
	2798	School Dist. Income Tax	1000-110-121	56.60
	2798	School Dist. Income Tax	1000-130-150	9.66
	2798	School Dist. Income Tax	2021-330-111	45.68
P 6-09	2799	Ohio Edison	1000-120-351	265.44
B68-08	2800	Tonya Jordan	1000-120-329	250.00
P 3-09	2801	Union County Sheriff	2192-210-360	22,455.65
B72-09	2802	Keith Conroy	1000-130-344	31.32
B71-09	2803	Bill Jordan	1000-130-330	120.00
B71-09	2804	Robert Whitmore	1000-130-330	165.00
B71-09	2805	Joni Orders	1000-130-330	235.00
B71-09	2806	Freeman Troyer	1000-130-330	160.00
B71-09	2807	Greg Wisniewski	1000-130-330	80.00
B71-09	2808	Jim Lawrenz	1000-130-330	90.00
B71-09	2809	Kenny Coakley	1000-130-330	130.00
B71-09	2810	Jason Comstock	1000-130-330	45.00
B71-09	2811	Charles Still	1000-130-330	40.00
B71-09	2812	Charles Still	1000-130-330	40.00
B65-09	2813	Joyce Beaver	1000-110-410	93.50
P 2-09	2814	Union County Engineer	2021-330-420	26,107.50
B66-09	2815	Union County Trustees & Clerks	1000-110-599	188.00
P 9-09	2816	Treasurer of State	1000-110-313	645.00
P 14-09	2817	Verizon Wireless	1000-120-341	42.37
P 8-09	2818	Columbus Ohio Gas	1000-120-353	1,039.49
	2819	Marysville JT	1000-110-345	26.25
	2819	Marysville JT	1000-130-345	43.75

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #815:** motion to adjourn by Ms. Jacques, seconded by Mr. Lynch.
- Motion unanimously approved.