

**Millcreek Township Trustees
Regular Meeting Minutes
April 6, 2015**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:03 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

ATTENDEES: Zoning Administrator - Phil Honsey, Robert Whitmore, Bob Barker, Doug Loudenslagen – Evolution Ag, Cody Kelly, Elvin Pinckney – Burton Planning Services.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,372.91; Motor Vehicle License Tax \$81.89; Local Government Distribution \$1,279.54. Union County Auditor: first half tax settlement- General Fund: \$27,702.63 real estate tax, \$1,299.28 personal property tax, \$1,093.14 public utility; Special Levy Fire Fund: \$107,510.69 real estate tax, \$4,454.69 personal property tax, \$3,747.91 public utility; Special Levy Fund Police: \$35,091.03 real estate tax, \$1,856.12 personal property tax, \$1,561.63 public utilities. Marysville Municipal Court \$306.50 traffic fines. Jennifer Williams \$75.00 building rental. Neill Skoog \$75.00 building rental. Mark Morgan \$75.00 building rental. Matthew Foulk \$250.00 building permit. Anthony Buentello \$250.00 building permit. Star Ohio: \$9.23. Star Plus: \$85.17.

Business

Mr. Lynch asked for a motion to approve the minutes of the special meeting held prior to the regular trustee meeting on March 2, 2015.

- **Resolution #1461:** motion to approve the special meeting minutes of March 2, 2015 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the meeting minutes from the March 2, 2015.

- **Resolution #1462:** motion to approve the minutes of the March 2, 2015 monthly meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the meeting minutes from the March 9, 2015 special meeting.

- **Resolution #1463:** motion to approve the minutes of the March 9, 2015 special meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

US 42 Thoroughfare Study

The trustees held a special meeting on March 9, 2015 with Burton Planning Services to discuss management of traffic on US 42 in Millcreek Township. Millcreek Township and the Union County Engineer's Office have contracted with Burton Planning Services to conduct a more in depth study of traffic problems on US 42 outside the ODOT study.

- Mr. Pinckney of Burton Planning Services stated he is working on the ODOT commissioned study of US 42 which extends from London, Ohio to Delaware, Ohio. They would like to collect US 42 concerns in a survey on surveymonkey as well as information on bottlenecks, bike paths, and future developments along US 42 in Millcreek Township.

Records Commission

The records commission met in March and disposed of records according to the Millcreek Township Record Retention Schedule.

Union County Sheriff

A representative was not in attendance.

Mr. Conroy and Mrs. Beaver met with representatives from the Union County Sheriff's Department and Chief Skeldon – Jerome Township fire department on March 5, 2015 to discuss projected costs for renewing a contract for public safety officers, PSO, in the Jerome/Millcreek Township area.

Citizen Comments

Doug Loudenslagen gave an update on the progress of construction on the Evolution Ag building. Occupancy is anticipated in July, 2015.

Zoning

Zoning Administrator

Mr. Honsey submitted the March ZA report.

- **Resolution #1464:** motion to accept the ZA report for March by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Honsey and Mr. Clase have scheduled a site visit at the Jon Davisson property on April 14, 2015. The trustees suggested Mr. Honsey contact the Union County Prosecutor's Office to determine if Mr. Rogers would like to be present at the site visit.

The trustees discussed reimbursing Mr. Honsey for mileage for official township zoning business.

- **Resolution #1465:** motion to reimburse Mr. Honsey for mileage for official township zoning business, excluding Mr. Honsey's mileage to and from the township, by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

Upgrading the township ZA cell phone was discussed.

- **Resolution #1466:** motion to upgrade the ZA cell phone to an I phone with a plan that includes unlimited text/data and 400 minutes of voice time by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Zoning Commission

The Zoning met on March 17 and reviewed text wording revisions to the Millcreek Township Zoning Resolution that were identified in 2014.

Board of Zoning Appeals

The BZA will meet for the organization meeting in April.

Trustees

Mr. Lynch

- Mr. Lynch has placed the trash cans on the ball field.

Mr. Conroy

- Mr. Conroy will contact Discount Septic for delivery of a port a john for the ball field.
- JEDD Update: There will be two JEDD agreements prepared – one for Millcreek Township/City of Marysville and one for Jerome Township/City of Marysville. The documents should be completed by the end of April.
- US 33 Corridor: Mr. Conroy present a draft document of a Memorandum of Agreement for NW 33 Innovation Corridor and a draft of map of the US 33 corridor. Mr. Lynch noted several sections of the memorandum that might require clarification. Mr. Conroy will take those suggestions to the next US 33 corridor meeting.
- Township Handbook: The Union County HR director is working on a template for a township handbook.

Mr. Jordan

- Mr. Jordan will replace a bulb in an outdoor fixture at the township building.
- Mr. Jordan will contact a plumber for the repairs to the men's room in the township building.

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #4157 and checks presented for approval at the current meeting beginning with check #4158. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1467:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1468:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

B	2-15	4158	Marysville JT	1000-110-345	29.25
B	11-15	4158	Marysville JT	1000-130-345	20.25
P	5-15	4159	Heritage Co-Op	1000-120-353	728.42
B	12-15	4160	OUPS	1000-130-599	72.51
B	4-15	4161	Web Listings	1000-110-599	85.00
P	9-15	4162	Verizon Wireless	1000-130-341	27.92
P	4-15	4163	Ohio Edison	1000-120-351	158.69
		4164	Joyce Beaver	1000-110-121	1,026.03
		4165	Keith Conroy	1000-110-111	261.87
		4165	Keith Conroy	2021-330-111	261.87
		4166	Phil Honsey	1000-130-150	475.00
		4167	William Jordan	1000-110-111	409.80
		4167	William Jordan	2021-330-111	409.80
		4168	William Lynch	1000-110-111	360.98
		4168	William Lynch	2021-330-111	360.97
		Vouc	IRS	1000-110-111	20.52
		Vouc	IRS	1000-110-121	364.67
		Vouc	IRS	1000-110-213	51.34
		Vouc	IRS	1000-130-150	6.89
		Vouc	IRS	2021-330-111	20.52
		Vouc	IRS	2021-330-213	20.52
		4169	OPERS	1000-110-111	141.48
		4169	OPERS	1000-110-121	165.05
		4169	OPERS	1000-110-211	495.60
		4169	OPERS	1000-130-150	47.50
		4169	OPERS	2021-330-111	141.48
		4169	OPERS	2021-330-211	198.06
		4170	Ohio Public Emp. Def.	1000-110-111	150.00
		4170	Ohio Public Emp. Def.	2021-330-111	150.00
		Vouc	Ohio Dept. Taxation	1000-110-111	109.09
		Vouc	Ohio Dept. Taxation	1000-110-121	78.24
		Vouc	Ohio Dept. Taxation	1000-130-150	2.44
		Vouc	Ohio Dept. Taxation	2021-330-111	9.06
		Vouc	School Dist. Income Tax	1000-110-111	11.03
		Vouc	School Dist. Income Tax	1000-110-121	16.51
		Vouc	School Dist. Income Tax	2021-330-111	11.01
P	2-15	4171	Union County Engineer	2021-330-420	1,103.14
B	9-15	4172	Jim Lawrenz	1000-130-330	40.00
B	9-15	4173	Freeman Troyer	1000-130-330	80.00
B	9-15	4174	Petty Cash	1000-130-330	210.00
B	9-15	4175	Eryn Staats	1000-130-330	40.00
B	4-15	4176	Plan4Land	1000-110-599	800.00
B	6-15	4177	Tonya Jordan	1000-120-329	300.00
B	3-15	4178	Joyce Beaver	1000-110-410	107.49
P	8-15	4179	Treasurer State	1000-110-313	726.00

P 9-15	4180	Verizon Wireless	1000-130-341	27.90
B11-15	4181	Marysville JT	1000-130-345	58.50
	4182	CareWorksComp	1000-110-230	310.00
P 2-15	4183	Union County Engineer	2021-330-420	630.45

Interest for the month is: \$166.67.

Interest for the year is: \$616.49.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1469:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer