

**Millcreek Township Trustees  
Regular Meeting Minutes  
April 4, 2016**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 9:25 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

**MEMBERS:** Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

**ATTENDEES:** Phil Honsey – zoning administrator, Steve Locker, John Davisson, Kevin Bryant, Sgt. Lee – Union County Sheriff’s Department, and the following representatives from the Union County Engineer’s Department - Jeff Stauch, Joyce Garrard, Justin Story, and Casey Rausch.

**Receipts**

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,108.67; Motor Vehicle License Tax \$82.59; Local Government Distribution \$1,290.37; LGF \$346.93. Union County Auditor: first half tax settlement – General Fund: \$28,488.15 real estate tax, \$2,528.69 personal property tax, \$1,165.22 public utilities; Special Levy Fire Fund: \$110,493.41 real estate tax, \$8,669.78 personal property tax, \$3,995.02 public utility; Special Levy Police Fund: \$36,082.90 real estate tax, \$3,612.40 personal property tax, \$1,664.59 public utility. Union County Auditor: Manufactured Home Settlement - \$8.46 General Fund; \$34.11 Special Levy Fire Fund; \$10.71 Special Levy Police Fund. Marysville Municipal Court \$329.50 traffic fines. Elizabeth Neds \$75.00 building rental. Amanda Dellinger \$75.00 building rental. Kenny Coakley \$25.00 zoning permit. Christian Fellowship Ball Association \$240.00 ball field rental. Tim Belmonte \$100.00 ball field rental. Star Ohio: \$81.40. Star Plus: \$158.10.

**Business**

Mr. Lynch asked for a motion to approve the special meeting minutes held on March 7, 2016.

- **Resolution #1574:** motion to approve the minutes of the March 7, 2016 special meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the meeting minutes of the monthly meeting held on March 7, 2016.

- **Resolution #1575:** motion to approve the minutes of the March 7, 2016 meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

**Township Road Maintenance**

- **Resolution #1576:** motion to sign an agreement for the Union County Engineer’s Department to perform the necessary maintenance and repair of Millcreek Township roads for 2016 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.
- **Resolution #1577:** motion to authorize the Union County Engineer’s Department to make necessary road repairs to Thompson Road and Cemetery Road not to exceed \$5,000.00 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.
- **Resolution #1578:** motion to enter into a contract with Decker Construction to repave the township community center parking lot not to exceed \$41,000.00 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

**State Representative**

State Representative Dorothy Pelanda spoke about two bills she is sponsoring in the Ohio State legislature. Both bills, if enacted, would provide townships with the ability to apply for grants through the Department of Commerce, one for the removal of trailers and the other for repair and maintenance of township cemeteries.

### Records Commission

The Records Commission met in April and disposed of records according to the Millcreek Township Record Retention Schedule.

### Zoning

#### Zoning Administrator

Mr. Honsey submitted the Zoning Administrator's report for March.

- **Resolution #1579:** motion to accept the ZA report as submitted for March by Mr. Lynch, seconded by Mr. Jordan.

#### Davisson Property

Mr. Honsey reported there was a public hearing in the Union County Court of Common Pleas on March 17 for violations on the property at 12140 Watkins Road. Judge Frasier conducted a site visit on the day of the hearing. According to Mr. Honsey, the judge stated if he had to rule that day, he would find the defendant in contempt. The hearing will be continued on April 25 and Judge Frasier will make another site visit to the property prior to that date.

- The annual township ZA site visit will be conducted on April 18, 2016.

### Zoning Commission

The Zoning Commission did not meet in March.

### Board of Zoning Appeals

- None

### Landuse/Growth Plan

There has been discussion about updating the Millcreek Township Landuse/Growth Plan.

- Mr. Conroy will prepare a Request for Proposal, RFP, to obtain bids from firms interested in updating the Plan.

### Trustees

#### Mr. Lynch

- The draft of Rules and Regulations for cemeteries in Millcreek Township prepared by Mr. Lynch was discussed. Recommendations were made for some modifications to the document. A vote to adopt the Rules and Regulations for cemeteries in Millcreek Township was postponed until the document is reviewed by the Union County Prosecutor's Office.
- Mr. Lynch will get the trash cans out onto the park and ball field grounds.

#### Mr. Conroy

- US 33 Corridor – the Crossroads Area Plan for the US 33/Route 161 area was presented.
- The port a john has been delivered to the park area.
- The levy for the public safety officer, PSO, was discussed.

#### Mr. Jordan

- A new water pressure switch was installed in the township building in March.
- Mr. Jordan presented a second bid for replacing the ball field lights at 10420 Watkins Road ball field. The bid from Eubanks Electric for replacing the ball field lights is \$24,972.00. A bid from Area Energy & Electric was received in March in the amount of \$22,827.00. Shelley Materials purchased the original ball field lights. They have requested permission to take the light poles.
- **Resolution #1580:** motion based on reviewing the two bids to replace the ball field lights, the township trustees have decided not to replace the lights at this time by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.
- **Resolution #1581:** motion to authorize Area Energy & Electric to disconnect the electric to the ball field light bases, cap the bases, and certify the existing bases are safe and unusable by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

- **Resolution #1582:** motion to authorize Shelley Materials to remove the existing light and poles at no cost to the township by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

**Other**

- The trustees duly noted the check sequence from the previous month ending with check #4392 and checks presented for approval at the current meeting beginning with check #4393. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.
- **Resolution #1583:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1584:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

B 5-16	4393	Nicol Plumbing/Heating	1000-120-323	189.00
P 4-16	4394	Ohio Edison	1000-120-351	224.66
	4395	VOID		
	4396	VOID		
	4397	Joyce Beaver	1000-110-121	1,026.47
	4398	Keith Conroy	1000-110-111	261.99
	4398	Keith Conroy	2021-330-111	261.98
	4399	Phil Honsey	1000-130-150	907.15
	4400	William Jordan	1000-110-111	409.96
	4400	William Jordan	2021-330-111	409.95
	4401	William Lynch	1000-110-111	381.45
	4401	William Lynch	2021-330-111	381.45
	4382	OPERS	1000-110-111	143.84
	4402	OPERS	1000-110-121	165.05
	4402	OPERS	1000-110-211	582.95
	4402	OPERS	1000-130-150	107.50
	4402	OPERS	2021-330-111	143.84
	4402	OPERS	2021-330-211	201.38
	4403	Ohio Public Emp. Def.	1000-110-111	150.00
	4403	Ohio Public Emp. Def.	2021-330-111	150.00
	Vouc	IRS	1000-110-111	20.86
	Vouc	IRS	1000-110-121	365.12
	Vouc	IRS	1000-110-213	60.38
	Vouc	IRS	1000-130-150	49.23
	Vouc	IRS	2021-330-111	20.86
	Vouc	IRS	2021-330-213	20.86
	Vouc	Ohio Dept. Taxation	1000-110-111	109.06
	Vouc	Ohio Dept. Taxation	1000-110-121	77.35
	Vouc	Ohio Dept. Taxation	1000-130-150	11.12
	Vouc	Ohio Dept. Taxation	2021-330-111	9.05
	Vouc	School Dist. Income Tax	1000-110-111	11.27
	Vouc	School Dist. Income Tax	1000-110-121	16.51
	Vouc	School Dist. Income Tax	2021-330-111	11.25
B 6-16	4404	Tonya Jordan	1000-120-329	300.00
P 9-16	4405	Verizon Wireless	1000-130-330	50.19
P 8-16	4406	Treasurer of State	1000-110-313	876.00
B 9-16	4407	Phil Honsey	1000-130-330	243.14
B 3-16	4408	Joyce Beaver	1000-110-410	199.97
B 9-16	4409	Jim Lawrenz	1000-130-330	80.00
B 9-16	4410	Freeman Troyer	1000-130-330	40.00
B 9-16	4411	Steve Cameron	1000-130-330	40.00
B 9-16	4412	Jason Comstock	1000-130-330	45.00
B 9-16	4413	Petty Cash	1000-130-330	370.00

B 2-16	4414	Marsyville JT	1000-110-345	18.50
B16-16	4415	Area Energy & Electric	1000-610-730	3,373.00
	4416	BWC	1000-110-230	195.01
	4416	BWC	2021-330-230	75.85

Interest for the month is: \$142.60.

Interest for the year is: \$399.18.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1585:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

X

William Lynch  
Chairman

X

Joyce Beaver  
Fiscal Officer