

Millcreek Township Trustees
Regular Meeting Minutes
April 1, 2013

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:50 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

ATTENDEES: Zoning Administrator - Joe Clase, Larry and Linda Rutledge, Forrest Day, Rick Rodger – Union County Prosecuting Attorney’s Office and a deputy – Union County Sheriff’s Department.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$6,658.54; Motor Vehicle License Tax \$84.76; Local Government Distribution \$1,249.91. Union County Auditor: General Fund: \$24,397.60 real estate tax, \$1,467.04 tangible personal property tax, \$969.29 public utility; Special Levy – Fire Fund: \$83,648.92 real estate tax, \$5,029.85 tangible personal property tax, \$3,323.26 public utilities; Special Levy – Police Fund: \$34,853.71 real estate tax, \$2,095.77 tangible personal property tax, \$1,384.69 public utilities. Union County Auditor: General Fund: \$8.46 manufactured home settlement; Special Levy – Fire Fund: \$29.00 manufactured home settlement; Special Levy – Police Fund: \$12.09 manufactured home settlement. Melissa Rozanski \$160.00 building rental. Jocelin Boutet \$75.00 building rental. Zachary Austin \$108.40 building permit. Patrick Lehnert \$100.00 building permit. Marysville Municipal Court \$562.50 traffic fines. Christian Fellowship Ball Association \$290.00 ball field rental. Marysville Cobras \$70.00 ball field rental. Richard Neill \$400.00 cemetery lots. Star Ohio: \$35.32.

Business Session

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on March 4, 2013.

- **Resolution #1223:** motion to approve the minutes of the March 4, 2013 regular meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Pending Litigation

Resolution #1224: motion to go into executive session to discuss pending litigation by Mr. Lynch, seconded by Mr. Conroy.

- Motion unanimously approved.

Resolution #1225: motion to return to regular session by Mr. Lynch, seconded by Mr. Jordan.

- Motion unanimously approved.

Township Road Maintenance

Resolution #1226: motion for the Union County Engineer’s Office to provide maintenance/repair to township roads by Mr. Lynch, seconded by Mr. Conroy.

- Motion unanimously approved.

Star Ohio Plus

The fiscal officer had forwarded information on the Star Ohio Plus program to the trustees.

- **Resolution #1227:** motion to establish a Star Ohio Plus account with a deposit of \$500,000.00 from the Star Ohio account by Mr. Conroy seconded by Mr. Jordan.
- Motion unanimously approved.

Citizen Comments

Larry and Linda Rutledge expressed concern about trash/debris left around the property at 9860 Watkins Road. At times the debris, including aerosol cans and batteries, has been burned.

- Mr. Clase previously sent a notice of violation to the residents of the address which was returned as undeliverable. Mr. Clase then hand delivered the notice and received no response. The Rutledge’s stated the residents are not the owners of the property. Mr. Rodger’s will draft a letter of violation and advised that the notice needs to be sent to the property owner.
- If the Rutledges see the residents burning debris other than yard waste they were

instructed to contact the Jerome Township Fire Department.

- Mr. Clase will contact the Union County Health Department regarding violations.

Sheriff's Report

The deputy from the Union County Sheriff's Department had nothing to report.

Zoning

Zoning Administrator

Mr. Clase presented the monthly call and activity log for March.

- **Resolution #1228:** motion to approve the Zoning Administrator's report as submitted for March, 2013 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Conroy has received complaints on landscaping equipment leaving and returning to a property in the 7000 block of Brown Road.

- Mr. Clase will follow up on the complaint.

Mr. Clase recommended reducing the number of minutes on the Zoning Administrator cell phone plan from 600 minutes per month to 200 minutes per month.

Zoning Commission

The Zoning Commission initiated changes to the sign code in the zoning resolution. The recommended changes have been forwarded to LUC and the Union County Prosecuting Attorney's Office for review.

- The Zoning Commission will hold a hearing on the proposed changes in May.

Trustees

Mr. Lynch

Mr. Conroy

- The information presented by the speakers at the JEDD meeting was more relevant than previous information. The trustees would like to continue the discussion on JEDD's.

Mr. Jordan

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #3637 and checks presented for approval at the current meeting beginning with check #3638. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1229:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1230:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

3638	Joyce Beaver	1000-110-121	1,120.20
3639	Joe Clase	1000-130-330	572.39
3640	Keith Conroy	1000-110-111	261.59
3640	Keith Conroy	2021-330-111	261.59
3641	William Jordan	1000-110-111	409.40
3641	William Jordan	2021-330-111	409.40
3642	William Lynch	1000-110-111	360.65
3642	William Lynch	2021-330-111	360.64
Vouc	IRS	1000-110-111	20.52
Vouc	IRS	1000-110-121	267.36

	Vouc	IRS	1000-110-213	56.78
	Vouc	IRS	1000-130-150	125.71
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	3643	OPERS	1000-110-111	141.48
	3643	OPERS	1000-110-121	165.05
	3643	OPERS	1000-130-150	85.00
	3643	OPERS	1000-110-211	548.13
	3643	OPERS	2021-330-111	141.48
	3643	OPERS	2021-330-211	198.06
	3644	Ohio Public Emp. Def.	1000-110-111	150.00
	3644	Ohio Public Emp. Def.	2021-330-111	150.00
	3645	Ohio Dept. Taxation	1000-110-111	220.20
	3645	Ohio Dept. Taxation	1000-110-121	162.76
	3645	Ohio Dept. Taxation	1000-130-150	116.80
	3645	Ohio Dept. Taxation	2021-330-111	20.14
	3646	School Dist. Income	1000-110-111	22.06
	3646	School Dist. Income	1000-110-121	33.02
	3646	School Dist. Income	1000-130-150	17.00
	3646	School Dist. Income	2021-330-111	22.02
B 6-13	3647	Tonya Jordan	1000-120-329	275.00
P 6-13	3648	Ohio Edison	1000-120-351	192.16
P 2-13	3649	Union County Engineer	2021-330-420	78.63
	3650	Ohio Dept. Taxation	1000-110-111	110.10
	3650	Ohio Dept. Taxation	1000-110-121	81.38
	3650	Ohio Dept. Taxation	1000-130-150	58.40
	3650	Ohio Dept. Taxation	2021-330-111	10.07
	3651	School Dist. Income	1000-110-111	11.03
	3651	School Dist. Income	1000-110-121	16.51
	3651	School Dist. Income	1000-130-150	8.50
	3651	School Dist. Income	2021-330-111	11.01
B 9-13	3652	Freeman Troyer	1000-130-330	120.00
B 9-13	3653	Jim Lawrenz	1000-130-330	120.00
B 9-13	3654	Jocelin Boutet	1000-130-330	120.00
B 9-13	3655	Kevin Bryant	1000-130-330	120.00
B 9-13	3656	Jason Comstock	1000-130-330	45.00
B 9-13	3657	Steve Cameron	1000-130-330	40.00
B 9-13	3658	Petty Cash/Teitt/Clark/ Orders/Wisniewski	1000-130-330	335.00
B30-13	3659	Joe Clase	1000-130-330	297.46
B24-13	3660	Joyce Beaver	1000-110-410	245.21
P10-13	3661	Verizon Wireless	1000-130-341	41.39
P 8-13	3662	Treasurer of State	1000-110-313	795.00
P12-13	3662	Treasurer of State	1000-110-312	3,034.00

Interest for the month is: \$249.63.

Interest for the year is: \$717.51.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #1231:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.